



Pathway to the Future

SAFETY COMMITTEE MINUTES

Date | time 2/6/18 1:30 P.M. | Meeting called to order by Miguel Cruz

In Attendance

Miguel Cruz Dan Norris Thomas Carroll Jill Tamashiro Anthony Alberts
Esmeralda Torres

Approval of Minutes

The minutes from January 2018 meeting was approved by Anthony Alberts 2nd by Thomas Carroll

Goals for Safety Committee 2016-17 update

Develop a prioritized safety committee calendar to review and implement the State and Federal required Safety Plan.

Take inventory of classroom red backpacks and emergency arch at each site standardize of what should be included/replaced.

Take inventory of School Emergency Arc's, a standard of what should be inside, and a funding source for items, which need to be included/replaced.

Provide our sites with support in crisis management training.

Assignments and Reports

Chairperson- Miguel Cruz/ Co-chair Thomas Carroll

Risk Management- Mayra Waller

- None to report

Student Incidents- Mayra Waller and Jill Tamashiro

- Student Incidents/Injuries during January 30 incidents

MOT- Dan Norris, Esmeralda Torres, and Miguel Cruz

- i. Maintenance
 1. Working through a boiler issue at Vinci Park.
 2. Will work with San Jose Water Company on testing of Daycare drinking water for lead.
- ii. Grounds
 1. Usage of water throughout the district is slightly up for this year. Please be mindful of water usage and irrigation repairs that require attention.
- iii. Custodial
 1. Misted and Fogged all busses within our fleet
- iv. Transportation
 1. No School bus accidents within the month of January
 2. One of our permanent bus drivers will be retiring in March. We've currently posted the position to minimize delay with vacancy.

v. Vandalism District Wide

1. One recent break in at Toyon Elementary
 - A. Several broken windows, damaged doors, etc. Very similar to the previous two we had at Piedmont, Sierramont and Summerdale

Site Liaisons- Thomas Carroll, Gokcen Ceran, Anthony Alberts, Virginia Pender

- i. Feedback or concerns from Elementary or Middle School Sites
 1. Noble concern from Teacher regarding Safety Barricade Devices
 2. Majestic Way teacher questions regarding unlocked facility after hours or over weekends.
 3. Fire Drills each month

Strategic Planning- Jill Tamashiro, Miguel Cruz

- I. Strategic Planning Committee Objective & Three-Year Goal: Enhance our safe learning environment
 1. Item 2 at the November 14, 2017 Director of MOT will Present a Safety Plan, including security and lockdown devices, to the board for action. **(Completed)**
 2. Item 3 By February 1, 2018 and yearly thereafter Director of MOT working with the Safety Committee and Site Administrators will provide crisis management training for the Leadership Team. **(In Progress)**
 3. Item 4 by March 1, 2018 District Safety Committee (Director of MOT- Lead) working with site administrators will increase communication (through a variety of media) to make communities surrounding our schools aware of closed campus policies. **(In Progress)**

Lockdown Barricade Devices Recommendation (**Action Items**) was approved by Dan Norris and 2nd by Anthony Alberts

- a. Visit to Anderson Elementary at Moreland School District
- b. Sample to demo at Piedmont on different hardware
- c. Implementation of Red Straps
 - i. Cost about \$2.80 per strap. Installation can be performed in house
 - ii. Estimate material at about \$9k for all interior/exterior doors
- d. Reflection on all demoed lockdown devices, Prioritizing District needs, and Final Recommendation

Emergency Preparedness Training

- a. Topics include training on SEMS, ICS, Understanding of roles within ICS, EOC, Earthquake Training, School Safety Plans, Types of emergencies, types of drills, Active Shooter training, Run/Hide/Defend, barricade devices, lockdown assessments, and collaboration with outside sources on drills. Any additional topics necessary?
- b. Notification to sites and sign-ups for schools

Completed and Upcoming Safety Related Trainings

- a. Integrated Pest Management Training February 22 and 23 at Carmel Middle School on School IPM and Gopher IPM.
- b. School Safety Planning Work Shop: Monday February 26, 2018
- c. School Crisis Response Training: Tuesday February 27, 2018

Newsletter and school year meeting dates

A final copy of the Summer BUSD Safety Committee Newsletter will be brought for approval at the October Safety Committee Meeting.

September 5, 2017 @MOT

December 5, 2017 @Sierramont

March 6, 2018 @ Mot

October 3, 2017 @BUSD DO

January 2, 2018 @Ruskin

April 10, 2018 @ Morrill

November 7, 2017 @Morrill

February 6, 2018 @Piedmont

May 8, 2018 @ BUSD DO

School year dates will were approved by Jill and 2nd by Virginia

Next Meeting

3/6/18 1:30 p.m. at BUSD Corporation Yard

Motion to adjourn was made at 2:15PM and was approved by Dan Norris, 2nd by Thomas Carroll